

Westfield Township Zoning Commission Minutes

September 11, 2012

The meeting was called to order by Member Scott Anderson at 7:30 pm. Members in attendance: Greg Brezina, Scott Anderson, Dennis Hoops, Sue Brewer and Zoning Secretary Sherry Clarkson. Members absent: Heather Sturdevant and Jill Kemp. Guests in attendance: Gary Harris and Ron Oiler.

Meeting Minutes of August 14, 2012

The minutes of the meeting were emailed as well as passed out at the meeting. Scott Anderson asked the members to review the minutes. After review, Mr. Anderson asked if there were any additions/corrections to the minutes. There being none, **a motion was made by Dennis Hoops to accept the minutes as presented. A second to the motion was made by Greg Brezina. A roll call was taken: Greg Brezina –aye; Sue Brewer-abstain; Dennis Hoops-aye; and Scott Anderson-aye. The motion passes.**

New Business

Packets of materials were handed out as follows:

- Prosecutor's Office on Wood Fired Boilers, Section 606, Subsection 23 were handed out and would be tabled and addressed at the October meeting.
- Ethical Responsibilities of Zoning & Planning Officials Workshop was handed out and Mr. Anderson reviewed the materials with members in attendance. The workshop will be held on October 4, 2012 at the Medina County University Center with a registration cost of \$25.00. Members are urged to attend if their schedule allows.
- Information was received from the Prosecutors Office on Section: Accessory Structures & Uses: J. Small Wind Energy Systems Text Amendment. Mr. Anderson advised this would be tabled and discussed at our October meeting.
- Letter to Mr. Likely from the Prosecutors Office regarding Small Wind Energy Systems.
- Information received from Rob Henwood would be addressed at the October Meeting.

Mr. Harris asked if he could address the board regarding some of the materials handed out at the meeting. The items being the letters above received from the Prosecutor's office. The Trustees advised they had some questions regarding Small Wind Energy Systems and submitted a letter to Bill Thorne at the Prosecutor's office. They received the letter dated August 31st and this was received two days prior to the Trustee's meeting. They did not have enough time to review this information. It was then noted they Trustees have continued their public hearing until October. Mr. Harris advised in conversation held with Bill Thorne at the Trustees meeting, the Prosecutor's office is in the stages of putting together some information regarding language. It was noted that if the language is "county wide" Mr. Harris advised this is why they did not submit anything back to our board, and they would like to see what the Prosecutor's office submits and in turn, if this is countywide, this may be adopted by the Trustees.

Mr. Harris advised Bill Thorne & Matt Witmer and he met with North Coast Soccer. They have been trying to complete the site plan for the front for some time. He presented the original site plan (1997) to

members and presented the “new” site plan for the front fields. Bill advised it was already approved “conditionally” waiting for the parking lot to be paved, if not they would need a variance. It was noted the front fields were never included in the plan. Members asked about the present driveway being two which is not blocked off. Matt also raised questions about the trees, which were not addressed in 1997. Mr. Harris advised that Bill Thorne has looked at this and at the board level, he would like members to review and sign off on this. If there are questions, it was noted that members need to call Bill Thorne. Bill would be more than happy to answer questions members have prior to signing the site plan. It was noted since we did not have a full board, this would need to be addressed at the October meeting. Mr. Harris advised he had copies of the site plan which were given to him from Matt Witmer. He was not aware of how many copies are in the office but they would be in the office for review. It was noted that normal procedures call for the applicant to submit enough copies, at their cost, to members to review. It was noted that a copy would need to be kept in the office (signed) as well as the applicant receiving a signed copy to follow through with the proper channels. This matter will be tabled until the October 9th meeting.

Other Business

There will be a special training session next Wednesday the 17th at 7:30 pm with Bill Thorne. It was noted that Heather was in the process of inviting other townships to partake in the meeting. We are asked to gather questions for a Q & A to be held. It was asked if the Zoning Board of Appeals should be invited. Mr. Harris advised zoning will be addressed, and members are invited.

It was noted the training being held at Akron University does incur a cost of \$25.00. Gary Harris was not aware of the cost and advised Heather could discuss this with the Trustees at their next meeting.

Members reviewed information submitted by Rob Henwood. It was noted we took information to Susan for a formal review and she was inundated with information and she provided us with an informal review. Sherry took information up and met with Rob on the 4th and this is his reply. Due to so many changes being made, Banks were included and then the board took banks out. Sherry advised she took three months of minutes to Rob which addressed our changes. Members asked that this be addressed at the October meeting. When meeting with Rob Henwood, Sherry took up three months of meetings (May, June & July) to review with Rob. Rob asked that we re-sub information for a formal review.

With no other discussion of business, **Mr. Anderson asked for a motion to adjourn the meeting. Such motion was made by Dennis Hoops and a second to the motion was made by Greg Brezina. The meeting was adjourned at 8:15 pm.**

Next scheduled zoning commission meeting will be October 9, 2012 at 7:30 pm.

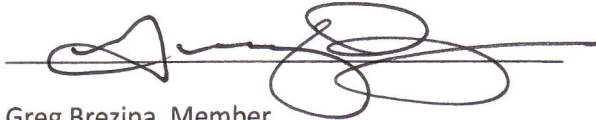
Respectfully Submitted, Sherry Clarkson, Zoning Secretary



Scott Anderson, Member

12/11/12

Date



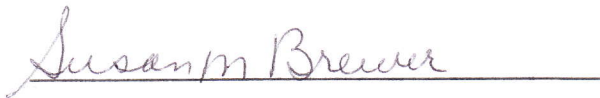
Greg Brezina, Member

12/11/12

Date

Dennis Hoops, Member

Date



Sue Brewer, Member

12/11/12

Date